

Tenure-Track Search  
Screening & Selection  
Checklist  
(Submit to Faculty Affairs)

Position  
Title

College/  
Department

This signed *Checklist* must be completed for each search and submitted to Faculty Affairs before the Dean gives pool approval to review applicant files. **All five (5) documents** cited below **must be attached** with the *Checklist*.

**1. MIQRISH**

(Items must be taken directly from the Position Description.)

**2. DIPQRISH**

(Items must be taken directly from the Position Description.)

**3. TENURE QUESTIONS**

**-Faculty Questions**

Questions must be approved by the Dean in consultation with the Provost. (The list of candidates must be approved by the Dean.)