

**MINUTES**

FORTY-NINER SHOPS, INC.

**BOARD OF DIRECTORS MEETING**

**Friday, June 11, 2021 Zoom Conference Meeting**

(Exception Made Due to Covid-19 Issues & Campus Safety Precautions)

**Members Present:**

Mr. Scott Apel  
Mr. Jeremy Harris  
Mr. Jesus Gonzalez

Dr. Beth Lesen  
Ms. Tracey Richardson  
Ms. Lindsay Apaza

Dr. Wendy Reiboldt  
Ms. Genesis Jara

**Absent:**

Dr. Praveen Soni

**Staff Present:**

Mr. Robert de Wit, Interim General Manager/Controller  
Ms. Marianne Russo, Executive Secretary  
Ms. Rosa Hernandez-Henderson, Director of Human Resources & Communications  
Mr. Clint Campbell, Director of Contracts & Facilities Management  
Mr. Alfredo Macias, Director of Residential Dining Services  
Ms. Cyndi Farrington, Director of Bookstore Services

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**A. Call to Order:**

The meeting was called to order at 2:02 p.m. by Mr. Scott Apel, Chair.

**B. Approval of the Agenda: June 11, 2021**

Motion to accept the Agenda as presented.

M/S Dr. Lesen / Dr. Reiboldt

By acclamation the Agenda for the meeting of June 11, 2021 was approved as presented.

**C. Approval of Minutes: May 14, 2021**

Motion to accept the Minutes as presented

M/S Dr. Lesen / Dr. Reiboldt

By acclamation the minutes of May 14, 2021 were approved as presented.

**D.**

Conflict of Interest Form

- Mr. de Wit explained that this document would need to be reviewed and signed annually by all Board members and then sent back to Ms. Russo to keep for their records.

In addition to this, Ms. Russo would re-send out the Board's Conflict of Interest policy as a point of reference to the group.

Board Committee Chairs & Membership

- Mr. de Wit began the process by reviewing the Committees of the Board orientation document which provides the function and description for each of these committees.

Additionally, he reminded the group that in terms of preventing potential conflict as per the Bylaws, the Chair of the Audit Committee must not also sit on the F&I Committee as well as the F&I Committee must be made up of less than half of the Audit Committee members.

- As this was the first meeting of the 2020-2021 fiscal year, the Board discussed the committees in conjunction with the Board calendar and made the following assignments:

Audit Committee

- 1) Chair: Dr. Wendy Reiboldt
- 2) Mr. Jeremy Harris
- 3) Ms. Tracey Richardson

F&I Committee

- 1) Chair: Mr. Scott Apel
- 2) Dr. Praveen Soni
- 3) Dr. Beth Lesen
- 4) Ms. Tracey Richardson

Nominating Committee:

- 1) Chair: Dr. Beth Lesen
- 2) Dr. Wendy Reiboldt
- 3) Ms. Genesis Jara

Personnel Committee

- 1) Chair: Mr. Jeremy Harris
- 2) Mr. Scott Apel
- 3) Mr. Jesus Gonzalez
- 4) Ms. Lindsay Apaza

Board Officer Assignments

- It was confirmed that there weren't any needed changes to the board officer assignments for the next fiscal year and would remain the following:

Chair: Mr. Scott Apel  
Vice-Chair: Dr. Beth Lesen  
Secretary: Mr. Robert de Wit  
Treasurer: Mr. Scott Apel

Motion to approve the 2021 – 2022 Board Committee Assignments

M/S Mr. Harris / Ms. Richardson

