

University MiniGrants and Summer Grants (UMSSG) Committee Report

Presented to Faculty Senate, CSULB

Report Date September 12, 2024

Committee Chair:

Laura CEI, PhD

2023- 2024 Application Cycle Overview:

Summary of Awards Administered:

During AY 2023-2024, the UMSSG Committee was responsible for evaluating and distributing the following awards:

- x Mini Grants 8 applications, 5 awards
- x Summer Stipends 68 applications, 32 awards
- x CBA 20.37 Awards 44 applicants in 2023, 53 applicants in 2024. The exact number of awards distributed remains confidential and was not shared with the committee. It is understood that recipients were informed individually.

Committee Members and Responsibilities:

The committee was divided into five teams, ensuring diversity in evaluation through representation from various departments and colleges.

Evaluator Teams:

- x **Team 1** Ping LIN (Accountancy, COB), Sharon TENG (Health Care Admin, CHHS), Sergio MENDEZ (Chemical Engineering, COE), Yada TREESUKOSOL (Psychology, CLA)
- x **Team 2:**

2. Creating standardizing evaluative criteria: In collaboration with Senate Chair Paing, rubrics were developed for consistent evaluations across all teams.
3. Communication with the Senate and committee members: Maintaining clear communication with both the Senate and committee members regarding deadlines, instructions, and guidelines.
4. Application review: The Chair personally reviewed all applications to ensure thorough consideration.
5. Facilitating reconciliation discussions: Mediating discussions in cases of significant scoring differences among evaluators.

Review Process:

1. Individual evaluation: Committee members reviewed assigned applications independently using the rubric.
2. Group

