



Any currently enrolled student who is working toward a recognized undergraduate degree, graduate degree, or certificate program may apply. The fund is intended to support students working on individualized, long-term research or creative projects of at least one academic session in duration, under the guidance and supervision of a CSULB faculty member. Professional development activities must also take place under the guidance of a faculty member. Term papers as well as laboratory or studio assignments are not eligible for support.

The Student Research Fund awards qualified applicants up to \$700 for the support of research, scholarly and creative activities conducted under the guidance of sponsoring faculty members; or up to \$400 for the production of a thesis/dissertation. Each year, the fund makes available \$25,000 in total awards. Awards will be awarded based on the following order of priority:

Priority I: Student Research, Scholarly, and Creative Activity Projects

Priority II. Research-related Professional Development

Priority III: Publication of Research

Student may apply anytime by submitting a SRF Application form to the ASI Vice President of Finance, typically through Beachsync (applications may be delivered to the ASI Government Office, USU 311). The application must describe the project, provide a time frame, and include a detailed budget. For all requests, the student's application must identify how the funds will help reach the student's research/creative goals.

The student's application must include a statement of support from a faculty sponsor that endorses the proposal and outlines how the faculty sponsor will participate in, supervise, or advise the student about his or her project. The faculty member's department chairperson should endorse the faculty member's statement by signing where indicated on the application.

Applications are accepted and considered by the ASI Business & Finance Committee on a first come-first served basis. The Vice President of Finance's Office will notify applicants within two weeks of the status of their application. Students who receive awards will be given subsequent instructions on how to access the funds.

After the project has been completed, both the student and the sponsoring faculty member are required to submit a brief final report on what has been accomplished. The student and faculty sponsor may also be called upon to conduct a poster presentation on their research findings at the ASI Student Research Symposium the semester following completion of the research project.

Please complete this form and attach it to your project description and budget. Proposals should be submitted to the ASI Vice President of Finance, ASI Government Office, USU-311.

Name Student ID # Class Year

E-Mail Address Telephone

Faculty Sponsor Department

Title of project

Total amount of funding requested

: Please state the completion date of your project. Funds not spent by this date will be offered to other students. See guidelines regarding the duration of projects.

Project completion date

On a separate sheet, provide the following:

Provide 1) a one paragraph abstract of the project written for the general reader and 2) a brief narrative description of the project. In the narrative, describe the project and explain how these research funds will support your research efforts. Please be concise and protect the environment: do not exceed two (2) pages double-spaced for your abstract and project narrative.

Provide a detailed description of expenses associated with your project, using the attached Project Budget form. Your budget should include actual prices or quotations whenever possible.

Department chair and/or College Dean is contributing to the project, please indicate the amount being committed to this project.

\$ _____
Department funds committed to project

are items that are used up in the research process and can't be re-used later, such as chemicals, test strips, survey forms,

are items that can be used again at a later time after your project is complete, such as testing materials.

are items of lasting value and utility. These items become the property of the Associated Students once your research is complete and must be returned unless other arrangements have been approved by ASI.

is for when you are encouraging people to participate in your study by offering incentives, such as gift cards. Use the Details section to explain specifics, such as cost per participant multiplied by the number of participants you plan on using.

can include charges for a service. Use the Details section to explain specifics.

represents the cost of hiring a person/service to transcribe interviews or focus group sessions.

