

**Risk Management Meeting All Divisions
Wednesday, September 20, 2023 1:00PM**

Audit schedule

Dining Services / April & October

Bookstore Services / April & October

Corporate Offices/ April & October

<https://www.csulb.edu/49er-shops-at-the-beach/risk-management>

1. COVID Activity
 - a. Spike in COVID cases
 - b. CDC Guidelines
 - Masks/COVID Tests

2. Inspections and Audits
 - a. Audit Forms New Process
 - DocuSign
 - Associate Director Approval

3. Incidents/Safety Update
 - Customer/Vendor
 - Employees

4. EHS - Health & Safety Data Request
 - a. Documentation for calendar years 2021 and 2022.
 - b. SDS Sheets
 - c. PPE
 - d. New Staff Employee Training

5. General Training
 - a. Fall Semester
 - 1hr./2hr.Sexual Harassment Training
 - Ergonomics Training
 - Forklift Training

6. New Business
 - a. Bloodborne Pathogens

7. Action Items & Next Steps
 - a. Meeting Frequency
 - i. Next Meeting- March 14th @ 2:30pm